

**AMBRIDGE AREA SCHOOL DISTRICT**  
**Board of Directors Meeting**  
**AGENDA**  
**June 20, 2018**

**7:00 p.m.**

**High School Library Media Center**

**I. Call to Order**

The regular monthly Board Meeting of the Ambridge Area School District Board of Directors on Wednesday, June 20, 2018 is now called to order.

**II. Flag Salute-Please rise**

**III. Public Videotaping.** The purpose of videotaping a meeting is for public information. The opinions expressed by any member of the public do not necessarily reflect the view or opinion of the Ambridge Area School District Board of School Directors and are solely that of the speaker. The Ambridge Area School District Board of School Directors hereby expressly disclaims any and all responsibility or liability for any false, defamatory or slanderous statements expressed by the speaker. Any unauthorized re-broadcasting of any video, audio or still image of the video recording of the meeting is strictly forbidden without the written permission of the Ambridge Area School District Board of School Directors.

**IV. Roll Call**

**V. Sunshine Law**

Section 708 of the Sunshine Law permits agencies to hold executive sessions to discuss employment and personnel matters, labor relations and arbitration matters, purchase or lease of real estate up to the time an option or agreement is obtained, litigation or potential litigation, and other agency business which if discussed in public would violate lawful privilege or would violate confidentiality laws.

The Board of School Directors held an Executive Session on Wednesday, June 6, 2018, Wednesday, June 13, 2018 and Wednesday, June 20, 2018 to discuss:

- 1) Employment and personnel matters

**VI. Correspondence**

**VII. Motion to accept or correct the Minutes of:** May 9<sup>th</sup> Meet and Discuss Non-Voting Meeting; May 16th Board Meeting

**VIII. Motion to Accept the Treasurer's Report dated:** June 2018

**IX. Addendum to Agenda/Approval of Agenda**

**X. Board President's Report**

**XI. Recognition/Presentation**

Mary Jo Kehoe to recognize the following Ambridge Area School District Students attending Beaver County Career and Technology Center (BCCTC)

**Robbie Wittman**

Inducted into the National Technical Honor Society Creed (NTHS)  
District Competition Winner - 3<sup>rd</sup> Place – Logistics/Material Handling  
State Competition Winner - 1<sup>st</sup> Place – Material Handling Written Event

**Dylan Kloos**

2 Year Member of the National Technical Honor Society Creed (NTHS)  
Academic Excellence Award – Business Information Systems

**Benjamin Loftus**

2 Year Member of the National Technical Honor Society Creed (NTHS)

**XII. Public Comment (Regarding Agenda Items Only)**

At this time, DISTRICT RESIDENTS may come forward to comment on agenda items only. Each person must state their first and last name and address prior to speaking. Each resident will be allowed three minutes and can speak only once. This period for public comment prior to the standing committee reports will be limited to one-half hour. Although not required, board members desiring to address questions or concerns may do so after the residents comment/question or at the conclusion of the committee reports. There will still be an opportunity for residents to comment on any business relevant to the Ambridge Area School District under Old and New Business at the end of the meeting.

**XIII. Committee Reports**

**Education and Technology**

**Mrs. Pedigo**

1. Smile Program

It is recommended the Smile Program, the Mobile Dentist for Highland Elementary School, be approved for the 2018-2019 school year. The program offers dental care to students in need at low or no cost to the parent. The team provides the care on-site, at school, and sends reports home with the child. The District does not incur any expense or liability.

2. Mission Vision Service

It is recommended the Mission Vision Program for Highland Elementary School be approved for the 2018-2019 school year. The program provides free vision screenings and glasses to students who need but cannot afford them. The District does not incur any expense or liability.

3. Western Psychiatric Institute Agreement

It is recommended the agreement with Western Psychiatric Institute and Clinic of UPMC Presbyterian Shadyside be approved to provide on-site crisis assistance at Highland Elementary School for the 2018-2019 school year at no cost to the District.

4. Back to School

The first day of school year 2018-2019 for students is Wednesday, August 29, 2018. The instructional day start and end times are:

Elementary	8:35 a.m. – 3:05 p.m.
Middle School	7:25 a.m. – 2:20 p.m.
High School	7:30 a.m. – 2:25 p.m.

Teachers return on August 27, 2018.

**Point of Information**

Teacher Start and End Times:

Elementary:	7:50 a.m. – 3:25 p.m.
Middle School:	7:20 a.m. – 2:55 p.m.
High School:	7:25 a.m. – 3:00 p.m.

5. Eastern University Cooperative Student Teaching Agreement

It is recommended the Ambridge Area School District enter into a student teacher agreement with Eastern University for the 2018-2019 school year, at no cost to the District.

6. Student Discipline

It is recommended to ratify discipline agreement 2017-2018-23 relevant to a High School student, effective June 6, 2018.

7. Field Trip

It is recommended to amend item #7, “Field Trip” under Education and Technology from the April 18, 2018 board meeting to include eighth grade band students. The field trip is planned for the High School Band and Choir to Florida from December 5-9, 2018.

**Point of Information**

Including 8<sup>th</sup> grade students will sustain the programs and support students in transition from Middle School to High School.

**Finance and Budget**

**Mr. Sas**

1. School District Monthly Bills and Salaries

It is recommended that the monthly school district bills in the amount of \$2,922,871.46 and the monthly school district personnel salaries in the amount of \$1,788,324.53 be paid.

2. Cafeteria Monthly Bills and Salaries

It is recommended that the monthly cafeteria bills in the amount of \$50,005.09 and the monthly cafeteria personnel salaries in the amount of \$54,519.46 be paid.

3. Budget Transfers

It is recommended to approve budget transfers for June 2018.

4. Final Budget for the 2018-2019 School Year

It is recommended to approve the 2018-2019 Final General Fund Budget in the amount of \$49,498,566.00 for the Ambridge Area School District be adopted.

The budget is based on 81.435 mills of property tax, \$5.00 per capita under Section 679 of the School Code of 1949 and \$5.00 per capita under Act 511, as amended, 5 mills of wage tax, \$5.00 local services tax, 5 percent amusement tax,  $\frac{3}{4}$  mill of retail and  $\frac{1}{2}$  mill of wholesale for the mercantile tax and 5 mills of deed transfer tax.

It is further recommended the proper Resolution 2017-2018-12 be adopted and the proper officer be given authority to sign the Resolution.

5. Resolution – Homestead/Farmstead Exclusion

It is recommended Resolution No. 2017-2018-13 implementing the Act 1 Homestead and Farmstead Exclusion be adopted. The Ambridge Area School District has been informed by the Department of Education that its property tax reduction allocation under Act 1 is \$1,052,540.00 for the purpose of reducing school district property taxes for the 2018-2019 school term. The School District therefore implements a Homestead and Farmstead exclusion in the amount of \$2,014.49 of assessed value which reduced the tax liability of each tax parcel contained on the certified May 1, 2018 list received from the Beaver County Assessment Office based on the millage rate levied for 2018-2019 school year in the amount of \$164.05.

6. Houghton Mifflin Harcourt *Grades 3-8 and High School Social Studies*

It is recommended to approve the adoption of the Houghton Mifflin Harcourt (HMH) *grades 3-8 and high school social studies*. The total cost will be split between the 2017-2018 and 2018-2019 school years, through the ability to defer half of the cost for one year, interest free. The total cost of the series is \$122,095.62.

7. Student/Athletic Insurance

a) It is recommended that United States Fire Insurance Company (PSBA endorsed) be approved for **voluntary** student insurance coverage for the 2018-2019 school term beginning August 1, 2018. Goodwin & Gruber Agency will act as the insurance broker. The medical limits are \$250,000.00 with a one year period. The rate for school-time coverage is \$22.50 and \$90.00 for 24-hour coverage.

b) It is recommended that United States Fire Insurance Company be approved for student **athletic** coverage at a cost of \$10,915.00 to insure interscholastic athletes, band, and cheerleaders. The medical limit for sports is \$1,000,000.00 with a two year benefit period. Plan 1 which pays all medical expenses “Usual & Customary” will be used. The premium includes a field trip endorsement for all one-day field trips (in Pennsylvania) for coverage up to \$2,500.00 per student.

8. School Lunch Prices

It is recommended that the school breakfast and lunch prices be increased by \$0.25 (twenty-five cents) for the 2018-2019 school term, as follows:

Current Meal Prices 2017-2018	Proposed Meal Prices 2018-2019
Breakfast \$1.50 (K-12)	Breakfast \$1.75 (K-12)
Lunch \$2.45 (Elementary)	Lunch \$2.70 (Elementary)
Lunch \$2.70 (Secondary)	Lunch \$2.95 (Secondary)

This recommendation is based on the National School Lunch Program's Paid Lunch Equity tool. School program regulations at 7CFR 210.14(e) require school food authorities participating in the National School Lunch Program to ensure sufficient funds are provided to the nonprofit school food service account for meals served to students not eligible for free or reduced price meals. One hundred percent of State Street Elementary, Highland Elementary and Middle School receive free lunch.

9. Shred-it USA LLC Agreement

It is recommended to approve a Customer Service Agreement between *Shred-it* USA LLC and the Ambridge Area School District at an approximate yearly cost of \$1,942.00.

10. Sourcing Alliance

It is recommended to approve a revised cooperative purchasing agreement between Sourcing Alliance Network and the Ambridge Area School District.

\*This agreement provides opportunity for the district to receive additional and deeper discounts.

11. Cottrill, Arbutina & Associates, PC

It is recommended to approve the Financial Services Agreement between the Ambridge Area School District and Cottrill, Arbutina & Associates, PC. Term of this agreement shall end June 30, 2019.

12. BVIU 2018-2019 Special Education Programs and Services

It is recommended the Beaver Valley Intermediate Unit shall provide Special Education Programs and Services on behalf of the Ambridge Area School District for the 2018-2019 school year.

13. Tax Exoneration

- a) It is recommended to approve tax exoneration regarding collection of 2007 through 2017 Ambridge Area School District Real Estate Tax in the amount of \$38,866.73 relevant to Parcel No. 10-002-0905.000, 566 Merchant Street, Ambridge PA 15003 to be purchased by Robert Moore from the County of Beaver repository.
- b) It is recommended to approve tax exoneration regarding collection of 2009 through 2011 Ambridge Area School District Real Estate Tax in the amount of \$9,222.38 relevant to Parcel No. 13-003-0606.000, 668 Jefferson Street, Baden, PA 15005 to be purchased by Baden Borough from the County of Beaver repository.

14. Repository Settlement

It is recommended the Board approve the Sale of Property from the Beaver County Repository of Unsold Property for the following properties:

- a) 633 Merchant Street, Ambridge, PA Tax Parcel 10-002-0526.000 for the bid amount of \$1,654.00 to Tony & Son LLC.
- b) 549 Duss Avenue, Ambridge, PA Tax Parcel 10-003-0616.000 for the bid amount of \$1,757.00 to Ocean Property Investments, LLC.

15. Insurance Coverage

It is recommended the Board approve the following insurance premiums obtained through the district broker, Willard Lewis Agency, for the 2018-2019 school year at a total cost of \$338,057.

Package	PSBA Ins. Trust	\$125,439
(Property, Equipment Breakdown, General Liability, Crime, Terrorism, Auto and Excess liability)		
Workers Compensation	Brickstreet (formerly HM Casualty)	\$160,126
Errors & Omissions	CM Regent	\$ 37,562
Cyber Coverage	Westchester Ins.	\$ 14,930

16. Resolution #2017-2018-14

It is recommended to approve Tracey Murphy, Bookkeeper in the Ambridge Area School District, as a Liaison between Ambridge Area School District and Berkheimer Inc. for sharing confidential tax information with the District for official purposes.

17. Technology Support Agreement

It is recommended to approve a 3-year agreement with Communications Consulting, Inc. be approved. The performance period will run from July 2018 through June 2021 for the total cost of \$292,500.00. This increases our current agreement from part-time to full-time (5 days per week), approval subject to Solicitor review.

18. Fund Transfer

It is recommended to grant authorization to initiate an intra fund transfer of \$750,000.00 from the General Fund 10 to the Capital Reserve Fund 39.

## 19. The Eric Ryan Corporation

It is recommended to approve an agreement between the Ambridge Area School District and The Eric Ryan Corporation to conduct an audit of all utility invoicing for the purpose of seeking refunds, credits and future rate adjustments.

### Buildings and Grounds

**Mr. Kowal**

### Athletics

**Mrs. Fischer**

### Public Relations

**Mrs. Mylan**

### Steering and Rules

**Mrs. Kehoe**

#### 1. Policy 907 – School Visitors – Third and Final Reading

It is recommended, as a third and final reading, to amend *School Board Policy 907 – School Visitors* to ensure order in the schools and to protect students and employees by establishing policy governing school visits.

#### 2. Policy 204 – Attendance – Second Reading

It is recommended, as a second reading, to amend *School Board Policy 204 – Attendance* to define the protocol for submitting an excuse for a student absence.

### Legislative

**Mrs. Kehoe**

### Salary Schedule and Labor Relations

**Mr. Wear**

### Personnel

**Mrs. Locher**

#### 1. Extended School Year Services

- a. It is recommended the following teachers be approved to provide Extended School Year services to students from Monday, July 9, 2018 through Thursday, August 2, 2018 from 8:00 a.m. to 1:00 p.m. at Highland Elementary School at the rate of pay as per the collective bargaining agreement:

Patty Colorito  
Steven Hrvatin  
Jennifer Phillips

Jason Gerle  
Casey Neel  
Jamie Wellman

Jason Groom  
Lucille Negrón

Ashley Ferguson (Substitute)

- b. It is recommended the following nurse be approved to provide Extended School Year and Summer School services to students from Monday, July 9, 2018 through Thursday, August 2, 2018 from 8:00 a.m. to 1:00 p.m. at Highland Elementary School at the rate of pay as per the collective bargaining agreement. The school nurse will be responsible for billing ACCESS:

Kristine McCloskey

- c. It is recommended the following speech therapist be approved to provide Extended School Year and Summer School services to students from Monday, July 9, 2018 through Thursday, August 2, 2018 from 8:00 a.m. to 1:00 p.m. at Highland Elementary School at the rate of pay as per the collective bargaining agreement.

Marie Buck

- d. It is recommended the following para-educators be approved to provide Extended School Year services to students from Monday, July 9, 2018 through Thursday, August 2, 2018 from 8:00 a.m. to 1:00 p.m. at Highland Elementary School at the rate of pay as per the collective bargaining agreement:

Bernadette Aquino	Lydia Aquino	Molly Bell
Kimberly Bichey	Debra Ferguson	Stephanie Jacob
Judy Jones	Sydney Kaminski	Pamela Orłowski

Mary Lehocky (Substitute)

2. Speech Summer Evaluations

It is recommended Jenna Rosenbauer be hired as a speech therapist to conduct and complete summer speech evaluations for the Early Intervention students so that programming can be decided upon prior to the beginning of the 2018-2019 school year at the rate of pay as per the collective bargaining agreement.

3. Posted Positions: Clubs / Activities

It is recommended the following individuals who have applied for the specified posted positions for the 2018-2019 school year be approved at the rate of pay as per the collective bargaining agreement:

<b><u>ACTIVITY/CLUB (High School)</u></b>		<b><u>SALARY</u></b>
Band Director	Marie Dewar	\$7,950.00
Majorette/Drill Team	Chelsey Iorfido	3,150.00
Senior High Play/Musical Dir.	Karen DeMarco	2,000.00
Steel Drum Director	Todd Hartman	2,950.00
Finance Director	Mary Marasco	3,050.00
Junior Class	Jennifer Phillips/Casey Neel (co-sponsors)	2,100.00
Senior Class	Jennifer Phillips/Casey Neel (co-sponsors)	1,500.00
Documentary Film Club	Ben Holmes/Randy Mercadante (co-sponsors)	850.00
Interact Club	Karen DeMarco	1,100.00
Mock Trial Team	Christine Briola/Kim Racioppo (co-sponsors)	1,300.00



National Honor Society	Noel Santini/D.J. Dennison (co-sponsors)	900.00
Technology Student Assoc.-TSA	Ben Holmes/Jason Roos	1,300.00
Yearbook	Jodi Musser	2,440.00
AATV AM Announcements Club	Ben Holmes	420.00
Adventures in Education	Larry Knopsnyder	420.00
Bible Club	Marie Dewar	420.00
Gay-Straight Alliance Club	Karen Moser	420.00
Language Clubs		
Italian Club	Davide Sciulli	420.00
Spanish Club	Daniel Kornosky	420.00
Robotics Club	Ben Holmes/Jason Roos	420.00
Stage Crew	Todd Hartman	420.00
Thespian Club	Marie Dewar	420.00
TRI-M Music Honor Society	Marie Dewar	420.00
Video Production Club	Ben Holmes	420.00
Student Council	Chelsea Benedict	420.00

**ACTIVITY/CLUB (Middle School)**

**SALARY**

Math Counts	Glenn Freed/Ashley Simpson (co-sponsors)	1,050.00
Art Club	Jamie Zbrzezny	420.00
Interact	Amy Braund/Carolyn Crawford (co-sponsors)	420.00
Science Explorers Club	Carrie Keber	420.00
Student Council	Jeff Lathom	420.00
TSA	Jeff Lathom	420.00
Newspaper	Amy Braund	420.00

4. 2018 Summer Credit Recovery

It is recommended to ratify the following individuals as instructors for the Summer Credit Recovery Program at Ambridge Area High School. The Summer Credit Recovery Program will be for grades 7-12 and will operate Monday, June 4<sup>th</sup> through Friday, June 15<sup>th</sup> from 7:30 a.m. – 2:30 p.m. Teachers will be compensated per the collective bargaining agreement between the Ambridge Area Education Association and the Ambridge Area School District.

Michelle Hapich, Computer Applications  
Christina Briola, Social Studies  
Jennifer Phillips, English  
Jodi Musser, Math  
Karen DeMarco, Science  
Casey Neel, Substitute

5. Summer School Program

It is recommended the following teachers be approved to provide Summer School Program services to students from Monday, July 9, 2018 to Thursday, July 26, 2018 from 8:00 a.m. to 12:00 p.m. at Highland Elementary School. Teachers will be compensated at the rate of pay as per the collective bargaining agreement.

Jessica Scerbo  
Amy Wass  
Dana Greco  
Stacey Brock  
Bonnie Jacquell

6. School Nurse

It is recommended Stuart Rusnak, be approved as a certified school nurse at the Ambridge Area Middle School at a salary of \$49,107.00 (Step 3 Bachelors +24), pending receipt of current clearances, satisfactory drug screening, TB testing and responses by current/former employers to Act 168 screening, effective August 27, 2018.

7. Resignation

It is recommended to ratify the resignation of Stephen Cercone, a temporary professional employee, effective June 1, 2018, and execute the related document.

**XIV. Solicitor's Report**

**XV. Superintendent's Report**

**XVI. Old and New Business**

It is now time for old and new business. Any DISTRICT RESIDENT who desires to comment on any business relevant to the Ambridge Area School District should now come forward. Each person must state their first and last name and address prior to speaking. Each person will be allowed three minutes and can speak only once.

**XVII. Motion to Adjourn**